G.1 Study Privileges

Under the following conditions, academic faculty members and administrative professionals with appointments at .50 time or greater may register for credit courses at Colorado State University on a space-available basis without the assessment of the student portion of total tuition or general fees to the employee:

a. According to State Fiscal Rules, courses taken by an employee under this study privilege must benefit the State and enhance the employee’s performance, as determined by the head of his or her administrative unit (such as a department head).

b. The employee must obtain the written consent from the head of his or her administrative unit to register for specific courses.

c. Academic faculty members and administrative professionals on regular, multi-year research, or special appointments become eligible for this study privilege as soon as their employment begins.

d. Academic faculty members and administrative professionals on temporary appointments become eligible for this study privilege after completing one (1) year of service at .50 time or greater.

e. The President shall set the maximum number of credits for which academic faculty members and administrative professionals with full-time appointments are permitted to register for a maximum of six (6) credits per academic year, including the previous summer term, but it shall be at least nine (9) credits for employees with full-time appointments, at least seven (7) credits for employees with appointments from .75 time to .99 time, and at least five (5) credits for employees with appointments from .50 time to .74 time.

f. Academic faculty members and administrative professionals with appointments from .75 time to .99 time are permitted to register for a maximum of four (4) credits per academic year, including the previous summer term.

g. Academic faculty members and administrative professionals with appointments from .50 time to .74 time are permitted to register for a maximum of three (3) credits per academic year, including the previous summer term.
Certain tuition and fees are not covered by the study privilege, so these must be paid by the employee at the time of registration. Fees not covered may include course fees, department fees, the University Facility Fee, University and College Technology Fees, and similar charges as may be imposed from time to time.

Only credit courses which are a part of the Colorado State University Curriculum, as defined by the Colorado State University General Catalog, are available under this benefit. These courses will be identified with a departmental course number. In particular, the study privilege does not cover the cost of continuous registration.

The Division of Continuing Education ("DCE") offerings are included under this privilege. Academic faculty members and administrative professionals may enroll in academic-credit courses (section numbers 700 or higher) listed on the Continuing Education website. However, tuition for these courses may be higher than "resident Instruction" tuition, in which case, the difference must be paid by the employee or by some other source.

The above credit maxima include courses which are audited. Tuition will be assessed as soon as credits are taken in excess of the statement maximum for the employee.